

**Ayios Nikolaos  
Primary School**



**Cyprus**

Ayios Nikolaos Primary School  
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Headteacher: Mrs Sarah Baillie  
SGC Chair: Lt Col S.L. Clifford

**We would like to introduce  
you to our School**

**Governance Committee (SGC)**

## Our responsibilities

We have three key responsibilities;

### 1. To act as a critical friend.

The SGC provides Mrs Baillie and staff with support, advice and information. This essential role provides the important link between the military and school environments.

### 2. To provide a strategic view.

The SGC focuses on raising and maintaining standards, ensuring that high expectations are achieved and promotes effective teaching and learning.

### 3. To ensure accountability.

The committee receives regular reports from the school on performance, finance, facilities, staffing, attendance, safeguarding and improvement plans. The SGC discusses and questions these areas to ensure that the school is as effective and efficient as possible.

## What we do

1. Ensure the school provides a safe and healthy environment.
2. Agree priorities for the school's improvement and development and ensure the targets are met.
3. Promote the school's aim to work together to ensure the best possible provision for the children in our care.
4. Provide a forum of accountability.
5. Strengthen communication between the school and the local community.
6. Review and advise on school policies.
7. Provide support for the Head teacher and staff.
8. Carry out learning walks with leaders to focus on school priorities for improvement.
9. Review and provide guidance on the school's use of resources.

**Our Terms of Reference are provided by MOD Schools and it is recommended that the committee has one teacher, a representative from non-teaching support staff and Foundation Stage 1. There should also be three or more parent representatives, an Education Training Services representative and a Padre. The committee meets as a whole at least once per term. In addition the committee has a number of sub-committees with focus on:**

- Leadership, Management and Overall Effectiveness of School.
- Quality of Education - Curriculum.
- Quality of Education - Achievement and Standards.
- Behaviour, Attitudes, Personal Development & Safeguarding.
- Early Years Provision.
- Finance.
- Communication.

# Our Members

SGC Appointment	Incumbent	Appointed
Chair	Sarah Clifford	Sep-18
Vice Chair	DeDe Watts	Sep-20
Clerk	Mitch Grantham	Jun-20
Head Teacher	Sarah Baillie	Apr-11
Deputy Head & Teacher Rep	Lisa Milner	Sep-19
Early Years 0-3 Setting and Child Care Hub	Michelle Randle	Sep-20
Practitioner/LSA Rep	Sam Telford	Sep-17
Safeguarding Lead - UWO & Parent Rep	Jim Kemp	Sep-19
Ay Nik Community and Parent Rep - Padre	James Harding	Sep-20
EY Advisor and Parent Rep	Helen Lakey	Dec-18
PTFA Rep	To be appointed	
DCYP Rep - ACEO and/or SIA	Nicola Goulding ACEO; Damon Donaldson SIA	Nov-19; Sep-20
Ay Nik Community Rep	Alex Walker	Sep-19
Ay Nik Community Rep	Judy Brady	Jun-19
Parent Rep	Vacant	
Parent Rep	Vacant	

SGC Members can often be found in attendance at one of the school's Workshops, Celebrate & Evaluate or Open Day events.

Alternatively, please visit the school office or contact the school where staff will be happy to put you in touch with a member of the committee.

# Sub-committees

**Leadership and Finance**

The Executive Committee is responsible for establishing high expectations, raising standards of achievement and promoting effective teaching and learning. It engages with staff and ensures that pressures on staff including workloads are manageable. This sub committee is also responsible for monitoring and challenging the school's expenditure, ensuring all conditions and procedures are met.

Sarah Clifford  
Sarah Baillie  
DeDe Watts

**School Improvement—Curriculum and Standards**

The School Improvement - Curriculum and Standards sub-committee are responsible for the monitoring and guidance to help improve both teaching and learning within the school. This includes monitoring pupil's attainment and achievement. They ensure standards are consistent and in line with or above national expectations. Thus enabling teachers and children to fulfil their potential and ensure the continued success of Ayios Nikolaos Primary School.

This sub-committee is also responsible for establishing high expectations, raising standards of achievement and promoting effective teaching and learning in our early years settings.

Lisa Milner  
Michelle Randle (EYFS)  
Sam Telford (English)  
Helen Lakey (EYFS)  
Nicola Goulding  
Damon Donaldson

**Personal Development, Wellbeing and Safety**

This sub committee ensures all safeguarding, behaviour and health & safety policies are current and are enforced correctly when required. It also monitors the well being and personal development of our children and staff.

Jim Kemp  
James Harding  
Alex Walker (Key Policies and Website)

**Clerk**

The role of the Clerk is to provide effective administrative support to the governing body and its committees.

Mitch Grantham  
(Gapping post until Nov 2020)